Colchester Public Schools
Application for Approval of Field Trip

Overview : This Form must be completed by all staff to request approval of a Field Trip

Directions

1. Complete the form with all applicable documentation and submit to your Department Head (BA only) and your Administrator. The Form must be submitted at least **2 weeks prior** to the Field Trip for In-State Trips and **10 weeks prior** to the Field Trip for Out-of-State Trips.
2. If approved by your Administrator, the form must be sent to the Assistant Superintendent for approval.
3. If approved by the Assistant Superintendent, the form will be sent to the Superintendent for approval.
4. If the Trip is Out-of-State, it will be brought to the Board of Education at their next scheduled Meeting for approval and final decision.

Instructional Focus

Is this Trip directly related to curriculum? [Yes] No

Curriculum Unit : please see attached

Field Trip Information

Applicant Name : Samantha Chuck	Method of Transportation : bus
School : Bacon Academy	Bus Service Number :
Grade(s) & Group(s) current French 1, 2, 3 & Advanced	Number of Students : 20-40
Date(s) of Trip : 10/23/26 - 10/26/26	Number of Day(s) of Trip : 4
Event : Montreal 2026 Trip	
Destination : Montreal, QC, Canada	Phone Number :
Destination Address :	State :
Time of Departure from School : 6am	Clothing / Equipment Required : colder weather clothing, clean running shoes
Time of Arrival to School : 9pm	

Student Cost Information

*Cost to Student $ $1069-1629 depending on number of students	Suggested Student Pocket Money $ $179 for insurance $100 for lunch and spending

Supervision Information

1. Name : Samantha Chuck	Cell Phone : 401-533-4437
2. Name : Richard Incorvati	Cell Phone : 860-819-4803

List all Adult Chaperones: Ratio of adult chaperones to students must be at least : 1:5 for Grades K-2, 1:8 for Grades 3-5, 1:10 for Grades 6-8 and 1:15 for Grades 9-12 (1 day trips) or 1:10 (overnight trips)

Samantha Chuck Samantha Burroughs +1 admin
RIchard Incorvati more if needed

Administrator Signatures

Applicant	Date 10/15/25		
Department Chair (BA Only)	Date 10/15/25	Approved	Denied
Principal/Administrator	Date 10/20/25	Approved	Denied
Assistant Superintendent	Date 10/20/25	Approved	Denied
Superintendent	Date 10/22/25	Approved	Denied

Board of Education (if applicable)

Board of Education Meeting Date NOVEMBER 18, 2025	Approved	Denied

Field Trip Instructional Plan

Field Trip Location : Montreal, QC, Canada

Reference Check : Visited Site On : *OR* Spoke with: Alex Ffrench at Jumpstreet Tours 800-663-4956 x53735

Name of Staff Completing Form : Samantha Chuck

Grade / Group Attending : 10th, 11th, 12th grades in 2026-2027

Instructional Focus of Field Trip

Specific Curriculum Standards Addressed by Field Trip:

ACTFL Standards:
Interpersonal Communication: Learners interact and negotiate meaning in spoken, signed or written conversations to share information, reactions, feelings and opinions.
Interpretive Communication: Learners understand, interpret and analyze what is heard, read, or viewed on a variety of topics.
Relating Cultural Practices to Perspectives: Learners use the language to investigate, explain, and reflect on the relationship between the practices and perspectives of the cultures
Relating Cultural Products to Perspectives: Learners use the language to investigate, explain and reflect on the relationship between the products and perspectives of the cultures studied.

Assessment of Student Learning:

please see attached

Trip Agenda/Activities

List/Attach entire break out of times for each day. Include travel time and all activities

Date/Time	Location	Activity
		please see attached for the proposed itinerary

Bus Information

Bus Reservation Date	Price of Bus(es) $

Curriculum Units:

French 2:
Unit 2: En ville et chez moi
Unit 3: À Table
Unit 5: En Vacances

French 3:
Unit 1: Les Retrouvailles Après les Vacances
Unit 3: Notre Environnement, Soyons Responsables
Unit 6: Les Sports

Français 3250:
Unit 2: Le voyage
Unit 5: La Musique

Assessment of Student Learning

French 2: Choose one of the questions and write a response as if you are taking the Interculturality section of the IPA. Include at least two products and two practices for your culture and the culture of Montreal. Try to include one or two perspectives as well! Use specific examples of things you saw, heard, read, did, etc while on the trip.

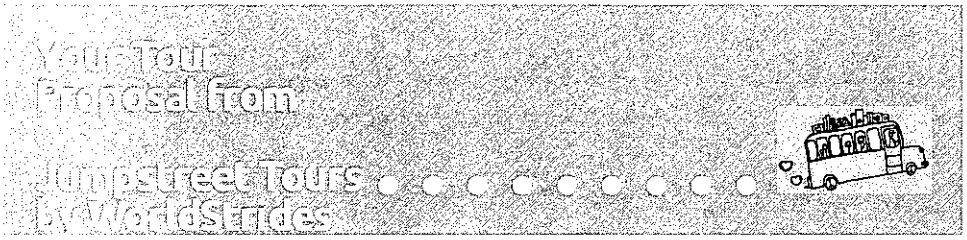
- How do my town and my home define who I am?
- How are my town and my home similar to and different from those in various francophone regions of the world?
- How does food help to define a culture?
- How does travel define us and broaden our horizons?

French 3: Choose one of the questions and write a response as if you are taking the Interculturality section of the IPA. Include at least two products, two practices, and one perspective for your culture and the culture of Montreal. Try to include an additional perspective as well! Use specific examples of things you saw, heard, read, did, etc while on the trip.

- How do travel experiences shape our worldview?
- What do you need to know to travel successfully?
- How do natural events define our world?
- What are our responsibilities to caring for our planet?
- How do sports define a culture?

Français 3250: Choose one of the questions and write a response as if you are taking the Interculturality section of the IPA. Include at least two products, two practices, and two perspectives for your culture and the culture of Montreal. Use specific examples of things you saw, heard, read, did, etc while on the trip.

- How does travel open horizons and change the perspective of people?
- What value does music have in one's life?



Bacon Academy
4 Days Montreal
October 23 to 26, 2026

Included:

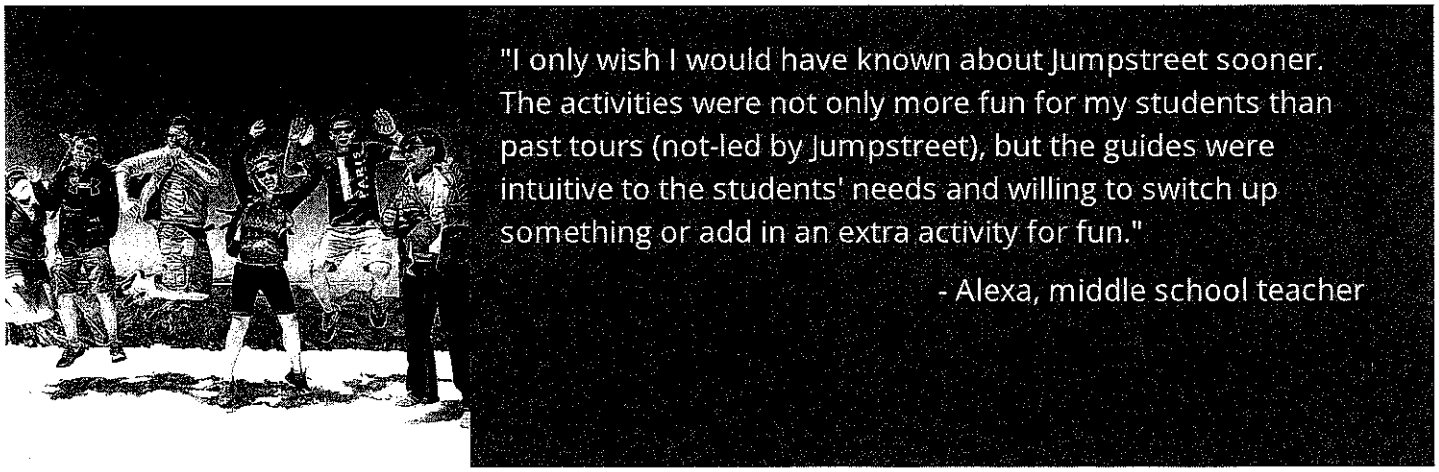
- A detailed itinerary tailored to your needs;
- A price sheet with details about what's included;
- Information about options, insurance, and health & safety;
- A link to our full Terms & Conditions.

Peace of mind must be at the core of what we offer. Jumpstreet by WorldStrides uses the services of **Exlog Global** to understand the world around us when it comes to travel risk management and making safe decisions for our groups. Meanwhile our **Doctors on Call** program offers real time medical consultation while on tour.

You can also help ease the decision-making process with our **Insurance Plans and Cancel For Any Reason Waiver Benefit (CFAR)**, which your participants can purchase to cancel their trip for whatever reason up until 2 days from departure and get a 75% refund.

Now that you know you'll be well taken care of, let's turn our focus to the fantastic world of educational travel.

Alexandre Ffrench


"I only wish I would have known about Jumpstreet sooner. The activities were not only more fun for my students than past tours (not-led by Jumpstreet), but the guides were intuitive to the students' needs and willing to switch up something or add in an extra activity for fun."
- Alexa, middle school teacher

Friday, October 23, 2026

06:00 AM The day has arrived! The trip you've been waiting for is finally here!! Hop aboard your locally chartered luxury motorcoach, get comfortable and get ready for your adventure!

Stops and lunch en route (at individual expense).

01:30 PM Hooray! You've arrived in Montreal! Your tour leader will greet you at Esplanade Tranquille (1442 Rue Clark, Montréal, QC H2X 2R3) and get the show underway. The fun starts now :)

Explore the Quartier des Spectacles with your tour leader, where, within a square kilometer of the heart of Montreal, one can find over 80 cultural venues, including 30 performance halls and more!

03:00 PM Retrace the steps that De Maisonneuve took to the top of the city's iconic Mont-Royal. You'll make your way up to Beaver Lake and the Chalet de la Montagne for a stunning view of the greater Montreal area.

04:30 PM Check in to your hotel to relax and unwind before you...

06:00 PM Experience the Notre-Dame Basilica in a different way during today's presentation of AURA, an incredible multimedia show created by Montreal's very own: Moment Factory!

> After the driver drops you off for your evening activities, they will be off duty for the rest of the night.

07:15 PM Tonight you will have dinner at Le Cartet, a local secret in Old Montreal. This French bistro presents a very convivial atmosphere and a menu that is sure to please all palates!

09:30 PM Get into the groove of things and travel back to the hotel like a true Montrealer...by metro (aka: the subway)! Who needs a car anyway? (1 ticket is included per participant.)

10:00 PM Arrive at the hotel and unload the motorcoach. Hang in there a few more minutes as your tour leader gives you instructions for proper hotel conduct and for the next day full of exciting activities!

Spend the night at the Best Western Ville-Marie.
3407 Peel St, Montreal, QC H3A 1W7
PH: (514) 288-4141

(Or equivalent pending availability upon receipt of deposit.)

A security guard will monitor your hallway during each night of the trip.

Saturday, October 24, 2026

08:30 AM Begin your day with a lovely breakfast and orientation session at the hotel with your tour leader.

09:30 AM Everybody ready? Time to head out for your activities! Your tour leader will fill you in on all the fun that's in store.

10:00 AM Head out on a sightseeing tour of the multicultural communities of Montreal with a local guide to see Little Italy, Chinatown, the Portuguese neighborhood and more!

11:30 AM Take in the sights and sounds of Le Marché Jean-Talon, Montreal's busiest outdoor market, as you partake in our Grocery Scavenger Hunt. Don't forget to grab lunch along the way (at individual expense).

01:00 PM 3, 2, 1, say cheese! Discover photography's history and learn how to capture those pictures perfect moments like a true professional during your photography workshop at Entrequatreyeux!

03:30 PM Let's explore the hip Plateau Mont-Royal, with all its vintage clothing stores, record shops and quaint cafés. You might come away with a one-of-a-kind souvenir.

05:00 PM Re-energize for the evening as you enjoy a lovely meal at La Petite Marche, a quaint French restaurant in the Plateau Mont-Royal.

07:00 PM During your curling session at Ville Mont-Royal, your experience will be identical to Olympic curling: same ice, same stones, same rules. By the end of your session, you will have learned enough to enjoy participating in a league! (Remember to bring a pair of clean running shoes to curl and warmer clothing/layers)

09:30 PM Departure for the hotel.

Sunday, October 25, 2026

08:00 AM Everybody ready? Time to head out for your activities! Your tour leader will fill you in on all the fun that's in store.

08:30 AM Let's start the day off with a delicious breakfast at Eggspectation's in Downtown Montreal. Hope you're hungry!

10:00 AM Travel through the ecosystems of the Americas during your visit of Montreal's Biodome, a living museum!

11:30 AM Let's explore charming Old Montreal with your tour leader. There's so much to see! The Place Jacques Cartier, City Hall, Marché Bonsecours, the Old Port and more!

Time for lunch and to explore in Old Montreal! Hang out with your friends, grab some food (at individual expense) and practice your conversational French. Your tour leader will give you a meeting place and time.

02:30 PM Embark on a guided tour of Pointe-à-callière Museum: Tales of Montréal. This must-see activity features the five periods of occupation of pointe à Callière, the point of land where the city was founded and built over time by generations of Montrealers.

04:00 PM All aboard! Next stop: the SUGAR SHACK!
Discover how the people of Quebec managed to brave the difficult winters through the tradition of maple syrup production as your tour leader shares their Sugar Shack story.

05:30 PM Get ready to party like it's 1699! At La Sucrerie de la Montagne, an authentic French Canadian cabane à sucre outside of the city, you're going to learn about maple syrup production methods, feast on a 17th Century meal and get down to traditional songs and dances. Don't forget to add some syrup to your pea soup (we're not kidding).

08:30 PM Departure for the hotel.

Monday, October 26, 2026

08:00 AM Begin your day with a lovely breakfast and orientation session at the hotel with your tour leader.

09:30 AM You won't believe it, but the time has come...for your last day of this fantastic journey! Time to leave the hotel with your luggage and take advantage of today to say goodbye to these foreign lands.

10:00 AM You can't go to Montreal without learning a bit about the Montreal Canadiens hockey team! The best place for this is the Bell Centre, the Habs' state-of-the-art arena. You will also get a chance to check out the gift store for some sweet souvenirs. GO HABS GO!

11:30 AM Free time in Montreal's famous Underground City, a network of malls, museums and restaurants! Here's your chance to explore with your friends, grab lunch (at individual expense), and practice your conversational French. Your tour leader will give you a meeting place and time. Enjoy!

02:00 PM Already time to leave! Wave goodbye to your tour leader and head back home.

Stops and dinner en route (at individual expense).

09:30 PM This is when you're expected to arrive back at your school, where your family and friends will be eager to hear all about your adventure!

jumpstreet
EDUCATIONAL TOURS

Bacon Academy
4 Days Montreal
October 23 to 26, 2026

TOUR PRICE (including taxes)

Complimentary chaperones Double Occupancy	Paying students Quad Occupancy	Per student
5	45	US$1069.00
4	40	US$1135.00
3	30	US$1289.00
2	20	US$1629.00

Options (not included in Tour Price)

Travel Insurance Plan (including CFAR)	US$179.00 per student
Standard Travel Protection Plan	US$107.00 per student

WHAT IS INCLUDED

- 1 Tour Leader(s) with your group 24/7, to bring your itinerary to life!
- Virtual parent/guardian meeting (by request and pending availability)
- All programming, reservations and itinerary items
- Bracelets featuring our 24/7 toll-free emergency line
- Round trip transportation via luxury motorcoach(es)
- Hotel(s) and restaurant(s) as per itinerary (or equivalent depending on availability when trip is confirmed)
- Tip(s) for your Tour Leader(s)
- 24/7 access to George Washington University Doctors on Call
- Online individual payment and registration platform
- 24/7 tour support, with a direct patch to our senior staff
- Your money placed in a bonded trust account
- $25M in liability protection for teachers and chaperones
- Early warning service for disruptions or global threats to avoid or minimize risks to travel security
- All fees related to road, bridge, tunnel and parking tolls
- Private security guard (per coach) to monitor the hallways at night
- Tip(s) for your Motorcoach Operator(s)
- Carbon neutral travel

MEALS

- 3 Breakfast(s)
- 3 Dinner(s)

ACTIVITIES

- Plus-Canada - Montreal - Explore Old Montreal with your tour leader
- Marché Jean-Talon-Grocery Scavenger Hunt + lunch at own expense
- Guidatour-2 hr Multicultural City Tour with Local Guide
- Basilique Notre-Dame de Montréal-AURA: Multimedia Spectacle
- Pointe-à-Callière-Guided Visit and Multimedia Show
- Centre Bell (Tours)-Guided Visit
- Espace pour la vie Montréal-Espace pour la vie Montréal - Biodome
- Curling Ville Mont-Royal-2 hour Curling
- Plus-Quartier des spectacles
- Plus-Canada - Montreal - Mont Royal
- Entrequatreyeux-Photography Workshop

TO CONFIRM YOUR TRIP

The contents of the proposed itinerary are subject to availability. As soon as you sign below and return a copy of this page to me, I will book your coach and hotel. I will then activate your online portal which will give you access to planning resources, a preliminary itinerary and the payment schedule. **An initial payment of $249 per paying participant is due 30 days following the signing of this contract which enables me to begin reserving your entire proposed itinerary and guarantee your trip price.**

CLASSROOM TRAVEL RESOURCES

Our classroom travel resources will help you and your community stay organized and energized as you prepare for your adventure.

INSURANCE

By law, we are required to inform you of the insurance plans available to your group. I have sent you information about comprehensive coverage. Please distribute this information to your group as insurance must be purchased at the same time as the initial payment.

TERMS AND CONDITIONS

Please read our complete terms and conditions. The following sections are particularly helpful:

- **Trip price**
- **Cancellation policy: group cancellation**
- **Cancellation policy: individual cancellation**
- **Exchange rates**

By signing below you are confirming:

- **That you agree with the itinerary and price**
- **That you agree with the payment schedule**
- **That you have distributed our travel insurance options to your group**
- **That you have read and accepted our terms and conditions**

Client signature **Date**

Portal activation will act as your electronic signature in case we do not receive this signed proposal.

Travel Protection Plan Plus (TPPP)

We recommend protecting your investment with the Travel Protection Plan Plus. The TPPP includes the Comprehensive Travel Protection Plan from third-party provider Trip Mate and WorldStrides' Cancel For Any Reason waiver benefit which allows you to cancel your trip for reasons not otherwise covered by the policy, for a reimbursement of 75% of non-refundable cancellation fees.

TRIP PRICE	PRICE OF INSURANCE*
$0 to $1,500	$179
$1,501 to $3,500	$279
$3,501 to $6,000	$379
$6,001 to $8,000	$479

SUMMARY OF BENEFITS	TRAVEL PROTECTION PLAN PLUS
WorldStrides' Cancel For Any Reason waiver benefit**	• **Covers 75% of the amount due per the payment schedule;** • **The price of the trip will not increase for the remaining participants due to reduced numbers;** • **Cancellation must occur at least 48 hours prior to departure.**
Trip cancellation (such as illness or injury—doctor's note must be provided)	100% of the total trip price
Trip interruption	100% of the total trip price
Travel delay	$750 (up to $150 per day)
Itinerary change	$150
MEDICAL EXPENSE / EMERGENCY EVACUATION WHILE ON TOUR	
Accident & sickness medical expense	$50,000
Emergency evacuation & repatriation	$50,000
Accidental death	$25,000
Baggage & personal effects	$3,000
Baggage delay	$300

*Prices are subject to change without notice until time of purchase. Plan must be purchased within 14 days of the initial trip payment and is not refundable once purchased. **See policy** (by State of departure) for full details.

WorldStrides' CFAR waiver benefit will come into effect if the insurance claim is rejected—once rejected, you can send a CFAR refund request to **yourteam@jumpstreet.com, including your reason of cancellation, for a reimbursement within 6 weeks.

Comprehensive Travel Protection Plan

We recommend covering your investment with the Comprehensive Travel Protection Plan through third-party provider Trip Mate. This insurance plan ensures your purchase is protected and so are you, shielding you from individual cancellation penalties and providing peace of mind throughout your travels.

TRIP PRICE	PRICE OF INSURANCE*
$0 to $1,000	$92
$1,001 to $1,500	$107
$1,501 to $2,000	$121
$2,001 to $2,500	$139
$2,501 to $3,000	$154
$3,001 to $3,500	$170
$3,501 to $4,000	$190
$4,001 to $4,500	$205
$4,501 to $5,000	$226
$5,001 to $6,000	$257

SUMMARY OF BENEFITS**	COMPREHENSIVE TRAVEL PROTECTION PLAN
Trip cancellation (such as illness or injury—doctor's note must be provided)	100% of the total trip price
Trip interruption	100% of the total trip price
Travel delay	$750 (up to $150 per day)
MEDICAL EXPENSE / EMERGENCY EVACUATION WHILE ON TOUR	
Medical expense	$50,000
Emergency evacuation & repatriation	$50,000
Accidental death	$50,000
Baggage & personal effects	$3,000
Baggage delay	$300

*Prices are subject to change without notice until time of purchase. Plan cannot be purchased once the trip has been paid in full, and is not refundable. See policy (by State of departure) for full details.

**The exclusion of pre-existing conditions is waived if the insurance plan is purchased within 14 days of the initial trip payment.